

Dear Supplier.

**Approved 4 Business – Supplier Audit Database**

We have requested the above organisation to attach this letter to our 'Supplier Details' on their website and can recommend that you give their product your consideration.

A J Walter Aviation's growth in business has led to a review in how we manage our suppliers, ever increasing data base to ensure that all our quality standard obligations are maintained and improved.

A J Walter Aviation has been requested by a number of major airline customers to consider using the Approved 4 Business website to publish our supplier audit data to ensure that this data is readily accessible and up-to-date. We have experienced the benefit of this website, in that it considerably reduces the repetitiveness associated with providing Core Audit Data for approved suppliers and you will receive alerts prior to your supplier review expiring. It will remind you to upload your latest certificates / EASA continuation letters and change you're self-audit as appropriate.

As a matter of course we direct our customers to this website for the up-to-date information. This has reduced the number of annual audits from several hundred, to one only. You can achieve the same.

The success of this option relies on our suppliers subscribing to the data base and trust this will bring a reduction in your administrative workload which may prove sufficient incentive to subscribe.

Your decision will not have any effect regarding your status on our list of approved suppliers and will continue to complete customer survey's/questionnaires/self-audit paper formats if preferred.

We are sure that you will agree that there are clear benefits to both our organisations.

A handwritten signature in black ink that reads 'Deryck Stokes'.

Yours Faithfully,  
Deryck Stokes  
Quality Manager